

HONG KONG DIPLOMA OF SECONDARY EDUCATION EXAMINATION 2025

Application for Rechecking and Remarking (Applicable to Categories A & B subjects only)

This application form is designed to facilitate schools to collect the rechecking and remarking application data from their candidates prior to entering the application into the Rechecking and Remarking System. Schools are **NOT** required to return this form to the HKEAA.

PLEASE STUDY THE HANDBOOK FOR CANDIDATES AND THE NOTES BELOW BEFORE COMPLETING THE FORM. Multiple applications for individual candidates will **NOT** be accepted. Schools can only submit one application for each candidate via the Rechecking and Remarking System online within the application period. **Candidates should pay attention to the online submission date by their school.** Once the application is submitted:

- **The system will issue an SMS notification* and an acknowledgement email to the candidate. The demand note will be attached to the email to be sent to the candidate's registered email address. Candidates should carefully check the application details (i.e. types of rechecking/remarking and the subject(s)/component(s) selected) printed on the demand note before settling the payment.** If the information is correct, candidates should settle the payment on or before the payment deadline^e specified on the demand note.
- **If candidates do not receive the acknowledgement email after the online submission from their school, candidates should contact their school or the HKEAA immediately.** Both the school and the HKEAA may assist to print the demand note for the candidates. The HKEAA will **NOT** accept any request for waiving the supplementary fee for late payment due to email failure or not having received the SMS notification (if applicable).
- **The rechecking/remarking procedures will proceed once the payment is settled. Any request for deletion or changes in the subject(s)/paper(s) concerned will NOT be accepted.**

*SMS notification is **NOT** applicable for those candidates providing an SMS phone number in their registration of the HKDSE and the sender ID will be indicated as '#HKEAA'.

Name of Candidate _____ (in English) _____ (in Chinese)

Class _____ Class No. _____ Candidate No.

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Email Address _____ Phone No. _____

Important Note: The payment deadline[#] is set within **2 calendar days** upon online submission via schools. Candidates should pay attention to the payment deadline as stipulated on his/her demand note and settle the application fees before the payment deadline. If candidates fail to settle the application fees by the payment deadline, a supplementary fee of HK\$307 will be charged. **Candidates must bring along the original Demand Note and complete a late payment application in person/ via an authorised person at the HKEAA Southorn Centre office (Address: 12/F, Southorn Centre, 130 Hennessy Road, Wan Chai, Hong Kong) on or before 5:30 pm on 24 July 2025.** Applicants must settle the payment by credit card (VISA / MasterCard), AlipayHK, WeChat Pay, UnionPay, Alipay, Octopus, EPS or FPS at the HKEAA Southorn Centre office on the day of the late payment application. Payment after 24 July 2025 will **NOT** be accepted and the application of the candidate concerned will be cancelled.

	Subject Name	Type (Please put a tick ✓ in the appropriate box to indicate your choice, OR you may put down the component / part of the subject in the appropriate area.)		
		Remarking (on subject basis)	Remarking (for component(s) / part / Speaking [®])	Rechecking
1	<input type="checkbox"/> Chinese Language	<input type="checkbox"/> All papers	<input type="checkbox"/> Paper 1 (閱讀能力) <input type="checkbox"/> Paper 2 (寫作能力)	<input type="checkbox"/>
2	<input type="checkbox"/> English Language	<input type="checkbox"/> All papers [®] (except Paper 4 Speaking)	<input type="checkbox"/> Paper 1 (Reading) <input type="checkbox"/> Paper 2 (Writing) <input type="checkbox"/> Paper 3 (Listening & Integrated Skills) <input type="checkbox"/> Paper 4 (Speaking)	<input type="checkbox"/>
3			<input type="checkbox"/>	<input type="checkbox"/>
4			<input type="checkbox"/>	<input type="checkbox"/>
5			<input type="checkbox"/>	<input type="checkbox"/>
6			<input type="checkbox"/>	<input type="checkbox"/>

[®] Remarking of English Language on a subject basis includes written papers only but **excludes Paper 4 Speaking component**. Remarking of Paper 4 Speaking component must be indicated separately under the column of the component.

Signature of Candidate: _____ **Date:** _____

- Notes:**
- (1) [#] If the deadline for payment falls on a Saturday or Sunday, it will be automatically deferred to the next Monday.
 - (2) Application must be submitted through schools. School candidates should abide by the closing date for receiving applications set by their own schools. Late application made after 21 July 2025 will be subject to the approval of the HKEAA. Candidates must complete the late application in person/ via an authorised person and settle the payment at the HKEAA Southorn Centre office. (Late Application period: from 22 July to 23 July 2025)
 - (3) Candidates may apply for rechecking and/or remarking for up to a total of 4 subjects. An application for one or more components/parts of a subject is counted as one subject. Please refer to Section F of the 'Handbook for Candidates' for details.