

## Pope Paul VI College

An aided Catholic secondary school in Kwai Chung invites applications for the following posts in 2023-2024 school year.

### 1. **Regular/Contract Post for Mathematics Teacher (able to teach M2 is preferred)**

#### Descriptions

- Possess relevant teaching experience

#### Enquiries

Interested applicants are invited to send a cover letter with full resume to the Principal by email [recruit52@ppaulvi.edu.hk](mailto:recruit52@ppaulvi.edu.hk).

### 2. **Contract Post for Mathematics Associate Teacher**

#### Descriptions

- Require teaching two classes of junior forms Mathematics
- Provide clerical support for the Mathematics Department
- Able to teach Religious & Moral Education or Visual Arts would be an advantage

#### Enquiries

Interested applicants are invited to send a cover letter with full resume to the Principal by email [recruit52@ppaulvi.edu.hk](mailto:recruit52@ppaulvi.edu.hk).

### 3. **Student Counsellor (Teaching Assistant)**

#### Descriptions

- Assist in the daily operation of the Special Education Support Team and the school office
- Assist teachers in organizing learning activities, preparing teaching materials and teaching aids
- Conduct enhancement / remedial classes after school and during the summer holidays.
- Substitute lessons and invigilate in tests and examinations depending on the needs of the school

#### Job requirements

- University Degree or Higher Diploma/Associate Degree preferably major in Social Work
- Preferably with relevant working experiences and/or training in Catering for SEN students

#### Enquiries

Interested applicants are invited to send a cover letter with full resume to the Principal by email [recruit35@ppaulvi.edu.hk](mailto:recruit35@ppaulvi.edu.hk).

### Notes to applicants

Fresh graduates are welcome. Successful applicants should attain a passing score in the Basic Law and National Security Law Testand also provide a valid Sexual Conviction Record Check (SCRC) code for checking. Personal data collected will be used for recruitment purpose only.

#### **4. 維修技工/校工**

- 負責清潔、搬運、雜務等工作
- 懂安裝及維修傢俱及電器，持水電木工及相關牌照優先

#### 入職條件

- 小六程度；一般粵語，能以簡單中文書寫及溝通
- 以上職位工作地點為石梨貝，歡迎區內居民申請

有意申請者請電郵至 [recruit90@ppaulvi.edu.hk](mailto:recruit90@ppaulvi.edu.hk)、傳真 2481 2504 或致電 2420 8155 與周小姐聯絡，合則約見。申請人個人資料只作招聘有關用途。